



**East Kent District Association of
The Camping and Caravanning Club
93rd Annual General Meeting
Parkwood Primary School, Rainham
Saturday 20th April 2024 at 11.00am
AGENDA**

1. Welcome from Chairman to all 46 Members present, including thoughts of those no longer with us or unable to join us this year.
2. Introduction of Committee Members Present
 - David Steward [Chairman] DS
 - Helen West [Site Secretary/ Facebook Admin] HW
 - Kerry Green [Stewards/ Bookings coordinator/ Facebook Admin] KG
 - Peter West [Treasurer] PW
 - Sarah Steward [PRO Officer] SS
 - Rod Walker [Countryside Care Officer]
 - Naomi Adley (Committee member]
3. Introduction and welcome to SER Representative in Attendance
 - Alan and Coren Moore, Michelle and Dave Clarkson
4. Apologies for absence received, Jane and Andrew banks, Cherry Pinder, Suze Prescott, Trevor and Doreen Philbeam, Paul and Mandy Martin,.Joanne Phillips. Heather Stanton. Christine and David Greaves, Karen and Victor Kent, Dave and Yo Moore, Phil and Kate Walsh, Steve Turner
5. Approval of the Minutes of 92nd Annual General Meeting held on 18 March 2023
 - As posted on FB and website taken as read, no comments.
 - Proposed Nick Northover Seconded Tracy Northover
6. Chairman's Report
 - As posted on FB and website taken as read, no comments.
 - Proposed Jackie Gibbs Seconded Jenny Lambkin

It has been a fantastic year for East Kent. Our meets are busier than ever, so much so that several meets have been sold out. Not everyone is a fan of the online booking system, but with the numbers we have now we could not manage it any other way.

Several meets have had record numbers. Hop Farm, Goody Ales, Hop Festival and New Year were all really busy. The weather caused us some problems at a couple of meets but the committee was able to take action to allow meets to still go ahead. Especially Hop Farm and the Coronation meet.

All of the entertainment we have laid on has proven very popular. Especially the Pirate Murder Mystery meet which several said was the best meet they had ever been to. Look out for Once Upon a Murder later this year.

As Chairman, I am very lucky to have the support of a hardworking and dedicated committee. However, it doesn't stop there, so many of our ordinary members are willing to help out, often without even being asked. The Committee cannot do it all, so all offers of help will always be gratefully received.

We have had a few committee changes since last year, but we have had other members join and prove themselves to be great assets to the DA.

Sorry to see Cherry Pinder and Suze Prescott stepping down. They have both worked hard and deserve our thanks.

Massive thanks are also due to Nick & Tracy Northover, whose exemplary fundraising efforts have again raised significant funds for our designated charity. It is also good to see Tracy our President joining the committee in her own right.

The new camping season has already started with the popular Glam Rock rally and then 58 units out at Easter. An incredible number at a new site that everyone enjoyed.

It was my intention to step down after two years but I have been persuaded to stay on for another year.

See you all on a rally field soon.

Regards

David Steward

Chairman East Kent DA

7. Secretary's Report

As posted on FB and website taken as read, no comments.

Proposed Harry Van Rooyan Seconded Rod Walker

I joined the Committee at the AGM 2022 taking on the role of Secretary, after 2 years i'm getting the hang of it now and will be happy to stay on further.

Since the last AGM we have held 5 committee meetings, 3 on ZOOM and 2 in person. Debbie Steel resigned on 11 may, Helen West has agreed to step up to fill the role of Site Secretary.

Naomi Adley has been co-opted on to the committee until the AGM.

We have some new members from out of the area and I have OPTED them into the ever growing EKDA.

Thank you to all those members who have helped to run the DA for everyone who camped with us this last year. If you have any ideas for games events let us know many hands make light work for all of us.

The insurance has been renewed with Zurich again which has increased a lot due to the current price rises and the fact we now own our own Bouncy Castle.

All our Fire extinguishers have been replaced and commissioned on the 2nd november 2023 by Phoenix fire alarms

EKDA Equipment location has changed for the box trailer and container in September 2023 to Rainham. big thanks to Suze Prescott and Lee, Karen and Mr Kent moving all the equipment in their cars. Cherry Pinder and Phil Moat added support in clearing and making ready the new site

I have bought new boxes for the Stewards kit so now smaller campers can store them outside if needed, new first aid kit and Defib pads purchased.

We currently have Cherry pinder and Suze Prescott leaving the committee

Christine Greaves, Rod Walker, Helen West, David Steward, have one more year to serve (until the AGM of 2025).

Peter West was elected as Treasurer in November for another year.

By the date advertised (10th February 2024), I have received nominations from

Kerry Green (on committee at present)

Sarah Steward (on committee at present)

Karen Kent, (on committee at present)

Victor Kent. (on committee at present)

Naomi Adley (previously co-opted)

Tracy Northover

Victor Kent

EKDA Secretary

8. Site Secretary's Report

As posted on FB and website taken as read, no comments.

Proposed Mark Christian Seconded Sue Christian

EKDA Site Secretary's Report 2024

As you maybe aware I took over as Site secretary May 2023 following a resignation. All the 2023 rally's were booked by the previous site secretary, David Steward. It

became my role to book the 2024 rally's.

The 2023 rally's were successful with some rally's having a waiting list, which as a committee we discussed how we could find extra space to accommodate and avoid disappointed members due to the popularity of our DA meets. I contacted the sites that could possibly give us more space and negotiated feasibility, it was discussed with the committee and extra spaces were booked.

We did not cancel any rally's in 2023 and I do not expect to cancel any in 2024. Subject to having Stewards for all the meets.

There are 26 Rally's booked for 2024. Although I am negotiating a 27th. We have held 3 to date and St Georges Day weekend of 19th April, which incorporates the AGM makes 4.

Some of the meets (Glamtastic, Easter and St Georges day) have been at schools where we have been able to use indoor amenities for Children's Crafts, social gatherings and entertainment. This will be similar for Halloween, Christmas and New Year rally's.

The other 20 rally's are when we hope the weather to be better and although some sites maybe schools or have club houses, we primarily camp on these grounds. At few of these meets we take the EKDA Gazebo, as we did for the Canterbury Club meet for the working party in March, which was very successful.

The next rally at Chatham and Claredon House Grammer School has a Fete organised to raise money for the KSS Air Ambulance, our chosen charity. The EKDA raise money at all the rallies for this good cause. Well done and Thank you everyone, with a special mention to Nick and Tracey Northover with lots of assistance from Jackie Gibbs.

Unfortunately some landowners have increased their rent substantially so there have been negotiations. One rally was openly discussed with the members on our EKDA facebook page, as to whether they were happy for us to book the rally due to the increase, The members still felt it was value for money so it has been booked. The others were negotiated and an agreement made, so costs are slightly higher but the committee still felt it was a good rally opportunity which members would enjoy. This helps us keep future relationship with the landowners.

There have been a couple of sites which we couldn't book unfortunately, Dane Court School Broadstairs, as their terms and conditions state No Dogs. We felt we couldn't book this site and inform you your Dogs couldn't attend. Another being Oasis Academy Sheerness, due to a change over between schools. However I have recontacted them and they can be booked again from September 2024. So are back on my radar.

We have booked two new sites this year, The aforementioned Chatham and Claredon House Grammar School has been booked twice in 2024, as we feel it is a fabulous location and value for Money, firstly for the Bank Holiday weekend in May with the Fete and as a THS during the Summer Holidays. Very central to Ramsgate. The other Baypoint, is a Sports centre by a nature reserve and the Sea near Sandwich. Im told you can sometimes see seals.

Our other THS will be held at Rye Rugby Club ending just after August Bank holiday.

I have included a rally at Jemmets Farm and Hamilton Farm for variety and a change from last year and left a few off, to come back to. I have left some firm favourites,

such as the Hop Farm, Rye and Little Groves Leysdown and our Palm Bay beach party to name a few. I have emailed and am waiting for a confirmation as to whether the Hop Festival is happening due to funding there end. I will update when I know more.

If anyone would like to discuss with me any venues they feel may like to have as a rally, I'd love you to contact me.

Here's to another successful year.

Thank you.

Helen

9. Rep to Region Report

As posted on FB and website taken as read, no comments.

Proposed Sue Christian. Seconded Phil Lambkin.

It's been another amazing year for EKDA, one I am proud to say I was part of the committee leading it, even if I am one of the less known members on the front line! The club has gone from strength to strength, with more new members joining the fun and 2024 crammed full with more rallies and lots of entertainment!

As rep to region for another year, I have continued to feel welcome at the SER meets throughout the year where work has allowed me. I thank them all for their continued support over the last year (It's not easy learning that role!) South East Region have some exciting plans this year with their Anniversary rally looking to be bigger and better than last year's and the amazing National Youth Rally being held in the South East this summer so pop over to their website!

For me, I am stepping down at this AGM. I have enjoyed the last two years being part of the committee. I will miss being part of the group chat, that ever honest member that I'm sure they often roll their eyes at. You won't be getting rid of me completely though, I love camping with EKDA and I will continue to do so at a less responsible level.

I wish the committee every success in the coming twelve months. To the members, be kind to the committee, there's a lot of work going on behind the scenes for ever meet that no one gets paid to do x

Suze Presscott

10. Appointment of Youth Leaders (No nominations received)

11. Report on Appointment of Honorary Treasurer

Very pleased to report to AGM that Peter West has been appointed as Honorary Treasurer to serve in post until Dec 31st 2024 at least, now he's worked out what he's up to!

12. Treasurer's Report

As posted on FB and website taken as read, no comments.

Proposed Phil Lambkin. Seconded Sarah Steward.

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Treasurers Report Dated 4th April 2024

This report is compiled on the 4th of April 2024 based on balances at end of Q4 2023. All rally fees and known liabilities have been paid or are mentioned below.

The balance at 31st of March 2024 stood at **£19,769.57** made up of **£16,361.52** in the EKDA bank account and **£3,408.05** in the HQ account.

Liabilities recorded: VAT **£5,545**

Ringfenced Charity money: **£2,256**

Outstanding liabilities: **£3,678 (paid in January 2024)**

True Balance at start of year: £8,290.57.

Funds raised 2023: £6,487.23.

This has been an extremely successful year for the EKDA which appears to go from strength to strength. This is in no small way down to the efforts of the recent committee members who seem to have a modern and innovative approach to the running and orchestration of the rally's. I mention this because the gross receipts for 2023 were an amazing £50,484. We have hence been able to give a lot back to the members and the bank balance reflects this.

During the year 2023 we had 24 meets mostly well attended or sold out and waiting lists created to prevent lost places. We managed to find more space on some meets to try and avoid disappointment to the members and it has highlighted the need for bigger sites. Trying to please everybody has been difficult and I would like to commend all the stewards for their hard work in some very testing situations. Looking forward a co-steward for the bigger meets is being considered.

Traditionally the THS rally's are the biggest source of income but some of the bigger meets are closing the gap. This year £1,306 and £1,921 was raised on the THS's.

We have 26 meets planned for 2024

We have been able to add a bouncy castle to our assets for only £300 to provide more fun for the children, this was used several times to great effect before the onset of winter and has been requested by the SER for their Roveldon meet. We have also updated our medical kit and Defibrillator at £95 for peace of mind.

Over the year we were able to spend in the region of £5,000 towards social events to provide some very memorable events, this included live bands, pantomime and pantomime bingo, an hypnotist, Santa's grotto with gifts and Easter egg hunt with gifts to mention a few. Once again, a big thanks to everyone who made these possible, an awful lot of effort from many members went into them.

I must admit, the role of treasurer has been a steep learning curve for me as I have never run a business and have no accountancy background. I have undoubtedly made some errors over the past year which HQ who are currently conducting an audit will surely find. I have been reliably informed that corrections can be made so there should be little or no impact. I am sure they are relatively minor and should not effect the stated figures greatly. Please remember the scale of the operation as treasurer with the 24 rally,s and £50,000 in receipts. The online booking system and sumup card reader continue to play a valuable part as intended and I would like to thank those responsible for their conception as the role of treasurer would be considerably more difficult without them.

I would like to remind everyone that all purchases made will require an invoice made out to the Caravanning and Camping club if we are to recover the VAT, and would like to remind everyone of the importance of accurate completion of the rally sheets as the meets continue to grow.

On a positive note, the previous treasurer mooted a cautionary note for 2023 due to rising site fees and the return of full VAT . This however has not proved to be an issue, probably due to the increase in site size and increase in popularity providing more surplus than expected to counterbalance the added costs.

I would once more like to thank the Stewards for their hard work collecting the monies and completing the rally sheets throughout the year, the EKDA is an incredible club and continues to attract more and more members potentially making this task ever more arduous, so hats off!

Looking forward to a great year camping with you all in 2024.

Updated figures.

This report is compiled on the 4th of Aril 2024 based on balances at end of Q1. All rally fees and known liabilities have been paid or are mentioned below.

The balance at 31st of March 2024 stood at **£18,831.59**, made up of **£15,423** in the EKDA bank account and **£3,408** in the HQ account.

Liabilities recorded: VAT **£5,937.23**, of which **£5,545** is last years

Ringfenced Charity money **£3,066** of which £2256 is to be paid shortly.

Adjustments after Easter rally meet, income of **£375** and expenditure of **£1,666** yet unpaid

True Balance on the 31st of March 2024 = £8537

Peter West

13. Audited Annual Accounts and Auditor's Report.

We are pleased to confirm that the accounts were audited and approved by Heather Hayward, our auditor. adoption of the accounts
Proposed Nick Northover. Seconded Naomi Adley.

14. Election of 2 Auditors

Heather Hayward has indicated that she is stepping down as auditor. Phil Walsh has agreed to be our Auditor going forward. We also have Dave Moore who has agreed to be our reserve auditor.

Proposed Brett Edwards. Seconded Harry Van Rooyan.

15. Election of Committee (max 12)

Nominations from

Kerry Green (on committee at present)

Sarah Steward (on committee at present)

Karen Kent, (on committee at present)

Victor Kent. (on committee at present)

Naomi Adley (previously co-opted)

Tracy Northover

All those formally elected to the committee with 5 other members not due for re-election brings us to 11. Do we have 1 more nomination from the floor. Phil Lambkin offered to join the committee

Proposed Tracy Northover. Seconded Sarah Steward.

Break - the elected committee will retire to appoint the officers for 2024

16. Announcement of Officers for 2024

David Steward [Chairman] DS

Karen Kent [Vice Chairman] KK

Victor Kent [Secretary] VK

Peter West [Treasurer] PW

Helen West [Site Secretary/ Facebook Admin] HW

Kerry Green [Stewards/ Bookings coordinator/ Facebook Admin] KG

Phil Lambkin [Rep to Region / H&S] PL

Christine Greeves [Regalia officer] CG

Sarah Steward [PR Officer] SS

Naomi Adley [Assistant Rep to Region] CP

Rod Walker [countryside care officer] RW

Tracy Northover [Charity co-ordinator]

Big thank you to Suze Prescott and Cherry Pinder for serving on the committee

17. Appointment of President and Vice-Presidents (these positions have no voting rights)

Tracy Northover continues as President and Trevor Pilbeam continues as Vice President

18. Charity for the year. Permission from the KSSAA for fundraising in 2024 has been obtained. Do DA members wish to continue supporting the Air Ambulance?
Maybe adding another charity to the list
All agreed to keep supporting Air Ambulance

19. Open Forum

Alan Moore Youth officer from SER Reminded us all of SER 76th Anniversary meet and AGM at Hole Park in May 16-19.

Surrey DA will be Hosting the youth Rally at Hickstead 5 - 7 july

20. Date, Time and Venue of Next AGM: - To Be Advised

AGM Closed at 11.45am